

**ST TERESA'S CATHOLIC PRIMARY SCHOOL**  
**ADMISSIONS POLICY – 2019/2020**  
**WITH JESUS, WE LIVE, LOVE AND LEARN**

**Introduction**

Our Mission Statement states that: We are a Catholic community guided by the teaching and example of Jesus in all aspects of our lives. We respect one another and strive to meet the needs of every member of our school family as we learn and grow towards fullness of life. We all work together – our school, our families, our parishes and the wider community – to be a sign of God's love in the world. *With Jesus, We Live, Learn and Love*

**Application to St Teresa's**

All applications must be registered with the Local Authority.

The Governors of St Teresa's Catholic Primary School, Basildon, intend to admit the school's standard number of 30 to the Reception Year, each academic year.

Admission of children to St Teresa's Catholic Primary School, Basildon, will be considered from parents who desire for their children a Catholic Education, based on the application of the following criteria.

**Admissions Criteria**

1. Looked After Children from Catholic families
2. Baptised practising Catholic children resident in the Catholic Parish of Our Lady and All Saints for whom this is the nearest Catholic School
3. Other baptised practising Catholic children
4. Other Looked After children
5. Children of other Christian denominations whose parents desire a Catholic education for their children, who accept the Catholic ethos and practices of St Teresa's Catholic Primary School, and whose application is supported by a religious leader
6. Other children whose parents desire for them a Catholic environment for their education and who accept the Catholic ethos and practices of St Teresa's Catholic Primary School

**Oversubscription Criteria**

1. Applicants with children already in the school have first priority within the applicable category. For the purpose of allocating places, the following will be classified as siblings: full siblings, step siblings and half siblings living at the same address. Also, long term foster siblings living at the same address at the date of application and admission. Siblings must be attending the school at the time of admission of the younger child.
2. The Governing Board may increase the priority of an application within a category where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child, which can be most appropriately met at this school.

3. Children living closest to the school, measured in a straight line in metres by a digital mapping system, will be given higher priority. The straight line distance measured is taken from the front door of the home address to the main school gate.

## **How to Apply**

### **Local Authority**

Complete the Local Authority online application by the deadline 15<sup>th</sup> January, 2019 at [www.essex.gov.uk/schools](http://www.essex.gov.uk/schools)

### **Supplementary Information Form**

All applicants will need to complete a Supplementary Information Form available from the school. Certificate of Catholic Practice supplementary forms are available from the parish priest. Both Supplementary Information Forms and Baptismal certificates should be returned directly to the school by the deadline: 31st January 2019.

### **Pupils with a statement of Special Educational Need (SEN)**

The admission of pupils with a statement of Special Educational Need is dealt with by a completely separate procedure. This procedure is integral to the making and maintaining of statements by the pupil's home Local Authority. Details of this separate procedure are set out in the Special Educational Needs code of practice. If you have any questions or require further clarification, you should contact the Headteacher at the School, St Teresa's Catholic Primary School, Basildon.

### **Please note:**

Completing an application form does not guarantee a place for your child at this school. The only guarantee of a place is the receipt of a formal offer of a place from the Local Authority.

### **Definitions:**

'Looked After Children' – has the same meaning as in Section 22 of the Children Act 1989 and means any child in the care of a Local Authority or provided with accommodation by them (eg: children with foster parents).

Catholic – means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a Certificate of Baptism in a Catholic Church or reception into the full communion of the Catholic Church.