



The Christus Catholic Trust

St Teresa's Catholic Primary School

INSTRUMENT OF GOVERNANCE: 1st December 2013 AT COMMENCEMENT OF ACADEMY subsequently updated as at 30th January 2019

A copy of the instrument must be supplied to every member of the Governing Committee, the Diocese of Brentwood and Members & Directors of The Christus Catholic Trust

1. The name of the Academy is St Teresa's Catholic Primary School
2. The school was founded by and is part of the Catholic Church. The Academy operates within the Trust Deeds of the Roman Catholic Diocese of Brentwood.
3. The name of the Governing Committee is "The Governing Committee of St Teresa's Catholic Primary School"
4. The governing body shall consist of:
 - a. At least 1 Parent Governor
 - b. 1 Staff Governor
 - c. 1 Head Teacher Governor
 - d. Maximum 6 Foundation Governors, to include
 - (i) The Parish Priest or Assistant Priest of the Catholic Parish of Our Lady and All Saints, Basildon.
- 5a. All persons appointed or elected to the Governing Committee shall give a written undertaking to the Trust Board its Members and the Diocese Bishop to uphold the object and mission of the Trust and to adhere to the principles set out in the Diocesan Memorandum of Understanding.

- 5b. The Governing Committee and individual Governors agree to abide by The Christus Catholic Trust Articles of Association and the Scheme of Delegation.
6. Total number of governors shall be 7 or 9
7. The term of office for any Governor shall be 4 years, except for any post which is held ex officio. Subject to remaining eligible to be a particular type of Governor, any person may be re-appointed or re-elected to the Local Governing Committee. Any Staff Governor who ceases to be employed at the Academy will be deemed to have resigned as a Governor.
8. From 01.12.13, all terms of office will be 4 years. A Governor shall serve for no more than 3 terms of office unless expressly agreed by the Diocese and Trust Board.
9. The Governors shall each school year, at their first meeting in that year, elect a Chair and a Vice-Chair from amongst the Foundation Governors.
10. The Governing Committee is expected to meet at least once a term but may meet more often if felt appropriate or if requested to meet by the Trust Board.
11. The quorum for a meeting of the Governing Committee, and any vote on any matter thereat, shall be three or a third of the Governors present and entitled to vote (whichever is the greater). Save for any vote on the removal of a Governor that is in accordance with the Scheme of Delegation
12. This Instrument of Governance came into effect on 1st November 2013 as updated to 30th January 2019
13. This updated instrument was approved by the Diocese of Brentwood on 30th January 2019
14. This updated instrument was made by order of the The Christus Catholic Trust (formerly Diocese of Brentwood MAT) on 18th October 2013 as updated to 30th January 2019.

Effective date of update
30th January 2019